SBJSA Safety Plan & Protocols for 2020 Operations

*(due to Coronavirus Pandemic)*

This overview is designed to provide SBJSA directors, staff, campers, families and Community Boating members with practical guidance, policies and protocols which will be implemented to reduce potential exposure to and spread of the severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2), the virus that causes COVID-19.

As we consider and approach the operation of SBJSA programs on a very limited basis this summer, we will, of course, be additionally guided by specific recommendations provided by the CDC and New York State in relation to risk reduction at summer camps, as well as the timing of when we’re permitted to begin specific 2020 operations.

The objective of this guidance is to provide educational materials for staff, campers and their families and other Community Boating participants concerning expectations and responsibilities of everyone to ensure the health and well-being of those involved in our programs and our larger Sodus Point/Wayne County community.

**1.0 General Communication**

Active communication between participants, families and SBJSA Board members and staff personnel is of the utmost importance to ensure the safety and well-being of everyone involved in SBJSA activities this summer due to the COVID-19 pandemic.

Many things will be very different this year from prior years at SBJSA. The program format is changed from two and three week sessions with many participants, to a series of recurring one week sessions, with 2 small groups of no greater than 10 people including instructors, to limit the number of participants on-campus each day.

Efforts have been made to be as clear as possible about the health and safety expectations of all staff and participants. Some may find the protocol, policies and changes too difficult or cumbersome to comply with; if so, we regret that you feel this way but the Board of SBJSA believes the changes and protocols will provide the safest possible environment for our staff and people of all ages. **Compliance with the protocol and policies is not optional. Non-compliance will result in dismissal from a program.**

It is important to read and become familiar with the newly changed protocol and procedures below. Changes in drop-off and pick-up procedures, daily health screening requirements, rainy day closures, food protocol and changing room protocol will affect everyone. If you have specific questions or concerns about a specific protocol item please contact the Camp Director at 315-483-8883.

**2.0 Communication of Any New Policies/Guidelines from Government**

2.1 Updates and Guidance from the CDC and New York State will be monitored regularly and may result in revisions to this document from time-to-time. Participant families should regularly monitor the SBJSA website *(www.sbjsa.org)* for changes to the participation protocol.
3.0 Health Screening

3.1 Prior to attendance at any SBJSA program this summer, participants and staff members must complete a short pre-screening questionnaire as a way for SBJSA to gather information prior to a camper, Community Boating member or staff members’ participation in any activity at SBJSA. (See the form in Appendix B).

3.2 If a participant or staff member is coming to the Sodus Bay area from outside of the Finger Lakes Region, the participant or staff member must self-quarantine for a minimum of 14 days upon arrival in the Finger Lakes region, taking and recording body temperature each day (no fever recorded above 100 deg F), with no other COVID-19 symptoms present (persistent cough, shortness of breath, sore throat, vomiting, diarrhea, fatigue, headache, muscle ache, loss of taste and/or smell), in order for that participant to begin any program or employment at SBJSA. At SBJSA’s sole discretion, a documented negative COVID-19 test result or a positive antibody test within 2 weeks of the start of a participant’s session or staff member’s employment may be the basis for reduction or elimination of the 14-day waiting period.

3.3 It is understood that no one shall enter SBJSA property if any symptoms or suspected cases of the virus are currently present for that individual or within the individual’s family living unit. If a family member or other person who may have been in contact with the SBJSA staff member or participant has been infected, then the SBJSA participant or staff member may not enter SBJSA property until a minimum of 14 days has passed since last contact with the symptomatic or infected person. (In sole discretion of SBJSA, a negative COVID-19 test result or positive virus antibody test may be the basis for reduction of the 14-day waiting period.) This information will be part of the pre-screening form mentioned above. In addition, this same standard shall be applied to the participant each and every day of participation in an SBJSA program.

3.4 Upon arrival at SBJSA to drop off family members for daytime programs, parents/guardians are required to wait in their cars with their child(ren) and wait until the Program Director or his designee is able to take the child’s temperature. Assuming no issues, the parent/guardian is requested to leave and the child is free to join his/her group at their designated gathering spot on SBJSA property.

3.5 Upon arrival at SBJSA each day, an SBJSA staff member will take the participant’s body temperature (whether a participant in Modified Youth Camp or Community Boating) via a touchless thermometer and record the result in a daily record table. The SBJSA Program Director or his designee shall also take the temperature of all staff members working that day and record it as well. If an individual presents with a temperature above 100 deg F, he/she will be denied participation and shall leave the premises immediately. This person may not return to SBJSA until their temperature returns to under 100 deg F and no other COVID symptoms are presented. Please note that body temperature is not an infallible indication of whether a person has actually contracted the virus; however, SBJSA believes it is a worthwhile screening check to perform on a daily basis.

3.6 On the first day of a participant’s involvement in a program, each participant will be oriented on bathroom access control (no more than 2 people at a time in each restroom), wearing of a face covering at all times while on-shore, location and use of hand sanitizer stations, handwashing protocol and any other protocols or procedures that each participant is required to follow at all times while on SBJSA property. Note: The use of storage lockers will not be permitted, so participants are reminded to bring a small duffle or other bag to keep personal items in, and to not bring valuables to SBJSA.
4.0 Preventing or Reducing Spread of Infection

4.1 Hand-washing or hand-sanitizing must be performed regularly by each participant and staff member during the time spent on SBJSA property. At a minimum, one or the other must be done after each bathroom use and both before and after all activities. SBJSA also strongly advises that individuals refrain from touching their face.

4.2 At all times while ashore on SBJSA property, all program participants, parents, staff, volunteers and Board members must wear their own face covering (except when eating lunch). Face coverings must be cleaned or replaced each day after use or when damaged or soiled, and never shared. A small supply of spare face coverings will be provided by SBJSA in the event a staff member’s face covering is damaged or unavailable. Participants are strongly encouraged to bring an extra face covering with them each day in case of damage or loss. Acceptable face coverings include, but are not limited to, cloth-based face coverings and disposable masks that cover both the mouth and nose when worn. Face coverings shall not be worn during activities on or in the water, whether in watercraft or while swimming.

4.3 At all times while ashore on SBJSA property, all program participants, parents, staff, volunteers and Board members shall maintain a minimum of 6 ft spacing between himself/herself and others. If a person coughs, they need to do so into their elbow.

4.4 Note that efforts to maintain physical distancing shall not impact/prevent existing SBJSA rescue protocols from being followed (e.g. – first aid, CPR, assistance to get boats off the water if a storm is approaching, assistance to pull a participant out of the water into a safety boat, etc.)

4.5 Instructional group sizes shall not exceed 10 people, including (2) staff. It is anticipated that the staff member(s) assigned to a group shall be the exclusive instructor(s) for that group of participants for the duration of their program together.

4.6 Participants and staff members may not share food or equipment with others (such as lifejackets, rigging components, sunglasses, hats, etc.).

4.7 Boats will be assigned daily to a participant and will not be used by anyone else that day unless the boat(s) can be cleaned and sanitized properly between uses within a single day.

4.8 Only single-handed sailing or, if 2 family members from the same household wish to sail together doublehanded, is permitted, no exceptions.

4.9 In general, participants must arrive ready to get out on the water and they will meet their instructor at the beach or other pre-designated area, ready to begin.

4.10 Boats will be de-rigged, stored and cleaned daily by staff (only) at the conclusion of each day of use. After a thorough, overall soap and water cleaning, all surfaces on the boat, including the foils, sails, running rigging, tiller and tiller extension will be disinfected with a diluted bleach solution. In the morning, staff will rig the necessary boats and position them in an orderly, separated fashion near the beach prior to launching. Users will be instructed when to launch their boat so as to minimize interaction with or proximity to other sailors. At the conclusion of sailing, participants will be instructed by a staff member when to sail into the beach area and haul the boat out on a dolly, again maintaining safe distancing. Once that has been done, the participant shall promptly leave the SBJSA premises, or wait in one of several designated locations for someone to pick them up.

4.11 In similar fashion to 4.10, paddlecraft and sailboats will be cleaned and disinfected by the staff for all watercraft used during Community Boating operational hours after each use, or at the end of
each day. Users will be instructed where to launch and retrieve in order to maintain separation with each other if multiple boats are in use at the same time.

4.12 If a participant or staff member presents a temperature above 100 deg F, or if diagnostic proof of COVID-19 or symptoms compatible with COVID-19 are noted during the day, he/she will be denied further participation in the program that day and shall leave the premises immediately. If the person does not have a driver’s license and an available vehicle to drive, the individual shall wait at a designated location on SBJSA property until he/she can be picked up. This person must remain off-premises for a minimum of 14 days from onset of symptoms and may not return to SBJSA until their temperature returns to under 100 deg F and no other symptoms are evident. At SBJSA’s sole discretion, a negative COVID-19 test may permit reduction of the 14-day waiting period.

4.13 If and when a staff member or participant is sent home with symptoms evident, the parents/guardians of all other participants in the group will be notified as soon as possible so that those families can make a decision about whether they wish their child to finish the program that day and/or whether to continue his/her participation in the remainder of the program.

4.14 If a staff member or participant tests positive for COVID-19, the SBJSA Program Director shall immediately contact the Wayne County Health Dept and cooperate with any contact tracing efforts, including notification of those who had close contact with the infected person, while maintaining confidentiality required by NYS law.

5.0 Facilities & Grounds

5.1 No more than 21 people may be on SBJSA property at any time during the day or evening. (NYS Phase 4 re-opening standards may allow for more people. SBJSA has self-imposed a max of 21 based on the size of our facility and restrooms, etc., so as to minimize risk).

5.2 The interior of the CH Stuart Foundation Sailing Center (the “Stuart Bldg”) will be, under most circumstances, off limits for any and all participants at all times (with the exception of use of the restrooms). Instructional groups will meet outside. The only exception will be per section 6.2 below, or with special permission by the Program Director or his staff designee.

5.3 Outside the restrooms, distancing markers on the floor that denote 6 ft of spacing will be affixed to help ensure participant spacing while waiting to use a restroom. A staff member shall ensure that no more than 2 people shall occupy a restroom at the same time. Entry to and exit from our restrooms is only permitted via the doors inside the Stuart Bldg.

5.4 SBJSA staff will follow the “Guidance for Cleaning and Disinfection of Public & Private Facilities”, published by the NYS Department of Health. (see Appendix, item 9C).

5.5 The restrooms will be cleaned and sanitized by the staff at least 3 times per day: mid-morning, early afternoon and near the end of the day before staff leaves and closes the facility.

5.6 Common surfaces in the Stuart Bldg, such as any countertops, designated tables and chairs, faucets, doorknobs, etc., will be cleaned and sanitized at least 3 times per day on a similar schedule as in 5.4.

5.7 A Cleaning Log will be kept on a daily basis to document cleaning in 5.5 and 5.6, as well as the boats and paddlecraft, along with who performed it.

5.8 The public drinking fountain in the Stuart Bldg is closed and shall be off limits to all participants and staff at all times. Participants and staff are reminded to bring adequate drinking water and/or other beverages for themselves each day. Such beverages may not be shared with others.
5.9 Lifejackets must be provided by the participant and shall not be shared. If an SBJSA-owned lifejacket is loaned to a participant, it shall be assigned to that participant for the duration of their use this summer, not shared with others, and returned to SBJSA in a plastic bag, cleaned and disinfected.

5.10 SBJSA refrigerators inside the Stuart Bldg are off limits to all participants and staff at all times, so participants need to bring their own cooler if they need to keep anything cold.

5.11 In the Stuart Bldg, (4) hand sanitizing stations are available for use: (1) in each bathroom and (2) in the main areas.

5.12 During the designated lunch period each day, staff and group participants will remain in general proximity with each other, but shall be seated outside and shall maintain a minimum 6 ft of distance between each other at all times.

5.13 Inside the Stuart Bldg, relevant posters and/or other signage will be placed in appropriate locations to remind participants and staff about proper handwashing, cough etiquette, physical distancing, symptoms associated with COVID-19, etc.

5.14 Extra supplies will be on-hand in the Stuart Bldg for the following: hand soap, paper towels, cleaning spray bottles, surface cleaning disinfectant wipes, hand sanitizer solution (min 60% alcohol content) for hand sanitizing stations, bleach, 2-3 garden sprayers or foggers for applying bleach disinfecting solution to watercraft. Staff will check all these supplies on a daily basis to replenish as needed and, together with the Board Director of Facilities, ensure that we don’t run out.

6.0 Inclement Weather

6.1 In the event that the weather forecast for the day is not conducive to sailing and watersports (sustained wind speeds over 15 knots, or moderate to heavy rain, or thunderstorms & lightning, etc.), the Program Director or a designee will contact participants by phone or text message by no later than 8:30 am to notify them that SBJSA is closed for the day.

6.2 In the event that weather conditions (as described in 6.1), develop during the day after daily programming has started, the staff and participants in their groups, depending on the total number in the group, can meet in several locations on SBJSA property (e.g. – Stuart Bldg, Costich Pavilion, storage shed) to receive classroom instruction and perform other activities until the end of that day’s normally scheduled time. If group meetings for the remainder of the day are not advisable, parents/guardians will be contacted to provide an early pick-up of the participant. It is important that a parent or guardian or other designated responsible adult is always available for an early pick-up.

7.0 Other Program & Staff Requirements

7.1 Staff shall be trained in proper cleaning and disinfection techniques, as well as the current known symptoms of COVID-19 and what to do if they suspect someone may be showing those symptoms.

7.2 If a staff member shows symptoms of COVID-19 or presents a temperature above 100 degF at any time during a modified camp session or a day working Community Boating operational hours,
the staff member will be paid for the rest of that day following dismissal. Before returning to work, the staff member must be symptom free for a minimum of 14 days, or test negative for the virus.

7.3 Some staff members may be cross-trained in order to provide adequate instructional depth in case an instructor gets sick or injured (for any reason).

8.0 Transportation

8.1 Drop-off and Pick-up: As mentioned in sections 3.4 and 3.5, drivers are required to remain waiting in their vehicles while participants have daily temperature taken and receive daily evaluation. Drivers may depart after completion of daily morning screening. If their child has a temperature or presents other symptoms, the instructor will dismiss the participant and the driver must pick up the child promptly.

8.2 No group transportation/car-pooling shall be permitted to and from SBJSA.

Appendix

A. 2020 Liability Waiver & Indemnity Agreement

B. SBJSA Pre-Screening Questionnaire

C. SBJSA Recording Log of daily participant and staff body temperature readings

D. NYS Health Dept "Guidance for Cleaning and Disinfecting Public & Private Facilities for COVID-19"

E. SBJSA Recording Log for daily cleaning/sanitizing of common surfaces, restrooms and watercraft.

F. updated SBJSA Program Refund Policy for 2020 Programming (also included in revised Parent Handbook)

(rev E, 6-13-20 ESTG/WK, endorsed by Dr. John Gherther, MD)
SODUS BAY JUNIOR SAILING ASSOCIATION, INC.
ASSUMPTION OF RISK, RELEASE,
WAIVER OF LIABILITY AND INDEMNITY AGREEMENT

Parent/Guardian Name (Please Print) ________________________________

Child Participant Name (Please Print) ________________________________

IN CONSIDERATION for being permitted to utilize the services and programs of Sodus Bay Junior Sailing Association, Inc. ("SBJSA") and/or for my child, named above, to participate in any program affiliated with SBJSA and/or to use the facilities or equipment of SBJSA, the Undersigned, on behalf of himself or herself and the participating child, as well as any personal representatives, heirs, and/or next of kin (hereinafter collectively referred to as the “Undersigned”) hereby acknowledges, agrees and represents that he or she has had an opportunity to inspect and has carefully considered such premises, equipment and facilities and/or the affiliated programs and that the Undersigned finds and accepts same as being reasonably safe and suited for the use or participation by the Undersigned and such participating child.

In addition, the Undersigned acknowledges that novel coronavirus (“COVID-19”) infections have been confirmed throughout the United States, including the State of New York and more specifically, Wayne County, New York. The Undersigned hereby agrees, represents, and warrants that neither the Undersigned nor such participating child shall visit or utilize the facilities, services, and programs of SBJSA within a 14-day period following (i) either party’s arrival in the Finger Lakes, NY area from any other area of the world, (ii) exposure to any person who has a suspected or confirmed case of COVID-19, (iii) experiencing any symptoms of COVID-19, including without limitation, fever, cough or shortness of breath, or (iv) a suspected or diagnosed/confirmed case of COVID-19 in the family or household of the Undersigned or the participating child.

The Undersigned agrees to notify the SBJSA immediately if he or she believes that any of the foregoing access/use restrictions may apply at any time during or following the Undersigned or participating child’s visitation to or use of the facilities or equipment, or participation in SBJSA programs or services.

SBJSA has taken steps to implement recommended guidance and protocols issued by the CDC and NYSDOH for slowing the transmission of COVID-19, including without limitation, the access/use restrictions set forth above. The Undersigned acknowledges and agrees that SBJSA may revise its procedures at any time based upon and in accordance with updated recommended guidance and protocols issued by the CDC and NYSDOH and further agrees at all times to comply with SBJSA’s procedures prior to utilizing the facilities, services, and programs of SBJSA. The Undersigned further acknowledges and agrees that, due to the nature of the facilities, services, and programs offered by SBJSA, social distancing of 6 feet per person among other program participants and program instructors in such an environment may not always be possible. The Undersigned acknowledges and accepts on behalf of itself and the participating child the known and potential risks of utilizing the facilities, services, and programs of SBJSA and acknowledges that use thereof by the Undersigned and/or such participating child may, despite SBJSA’s reasonable efforts to mitigate such risks, result in exposure to COVID-19 and all risks attendant to such exposure including, but not limited to, becoming subject to quarantine requirements, serious illness, disability, and/or death.

IN FURTHER CONSIDERATION OF BEING PERMITTED TO ENTER SBJSA FOR ANY PURPOSE INCLUDING, BUT NOT LIMITED TO, OBSERVATION OR USE OF FACILITIES OR EQUIPMENT, OR PARTICIPATION IN ANY PROGRAM AFFILIATED WITH SBJSA, THE UNDERSIGNED HEREBY AGREES TO THE FOLLOWING:

THE UNDERSIGNED, KNOWINGLY AND VOLUNTARILY ON HIS OR HER BEHALF AND ON BEHALF OF SUCH PARTICIPATING CHILD, FOREVER RELEASES, WAIVES, DISCHARGES AND COVENANTS NOT TO SUE SBJSA, its directors, officers, employees, volunteers and/or agents for any costs, losses or damages, or to make any claims or demands on account of any property damage, or injury, including but not limited to illness or death of the Undersigned or such participating child (or any person who may contract COVID-19 directly or indirectly, from the
Undersigned or such participating child) whether caused by the negligence of SBJSA or otherwise, resulting from the Undersigned or such participating child using the premises, facilities or equipment of SBJSA or participating in any program offered by SBJSA;

THE UNDERSIGNED HEREBY AGREES TO INDEMNIFY AND HOLD HARMLESS SBJSA, its directors, officers, employees, volunteers and agents from any loss, liability, damages or costs which they may incur, related to any cause whatsoever while the Undersigned or the participating child is in, upon, or about the SBJSA premises, facilities or equipment or participating in any program affiliated with SBJSA. The Undersigned understands and agrees that SBJSA is not required to provide insurance to cover the Undersigned or such participating child in the event they suffer illness, injury, death, property loss, theft or damage of any sort, upon or about the premises or any facilities or equipment therein or participating in any program affiliated with SBJSA. Any insurance of the Undersigned shall be primary;

The Undersigned on his or her own behalf, and on behalf of such participating child, agrees and acknowledges that use of SBJSA facilities and services, and participation in SBJSA programs, may involve inherent danger and risk, including, without limitation, the risk of physical illness or injury, death or property damage. THE UNDERSIGNED ON HIS OR HER BEHALF AND ON BEHALF OF SUCH PARTICIPATING CHILD HEREBY ASSUMES FULL RESPONSIBILITY FOR ALL RISK OF ILLNESS, BODILY INJURY, DEATH OR PROPERTY DAMAGE to the Undersigned or such participating child; and

THE UNDERSIGNED further expressly agrees that the foregoing ASSUMPTION OF RISK, RELEASE, WAIVER OF LIABILITY AND INDEMNITY AGREEMENT is intended to be as broad and inclusive as is permitted by the laws of the State of New York and that if any portion thereof is held invalid, it is agreed that the balance of the Agreement shall, notwithstanding, continue in full legal force and effect.

I, THE UNDERSIGNED, HAVE CAREFULLY READ AND VOLUNTARILY SIGN THIS ASSUMPTION OF RISK, RELEASE, WAIVER OF LIABILITY AND INDEMNITY AGREEMENT AND FURTHER AGREE THAT NO ORAL REPRESENTATIONS, STATEMENTS OR INDUCEMENT APART FROM THE FOREGOING WRITTEN AGREEMENT HAVE BEEN MADE.

I UNDERSTAND THAT I AM SIGNING THIS AGREEMENT ON BEHALF OF A MINOR. I ALSO UNDERSTAND THAT THIS AGREEMENT IS MADE ON BEHALF OF A MINOR CHILD AND I REPRESENT AND WARRANT TO SBJSA THAT I HAVE FULL AUTHORITY TO SIGN THIS AGREEMENT ON BEHALF OF SUCH MINOR CHILD.

I have read and understand the terms of this Assumption of Risk, Release, Waiver of Liability and Indemnity Agreement and agree to its terms.

By: ________________________________________________ (Signature of Parent or Guardian)

Emergency Contact Number ____________________________

By: ________________________________________________ (Signature of Participating Child)

Alternative Emergency Contact Name ______________________________

Emergency Number of Alternative Contact __________________________

6-9-20 WK/MV/JC